



# Hawaii Career Development Events (CDE) Handbook

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## Philosophy of Hawaii FFA Career Development Events

The Hawaii FFA Association (HI FFA) is dedicated to organizing experiences that will meet the future needs of students while accomplishing the current purposes of agricultural education. The primary goal of career development events is to develop individual responsibilities, foster teamwork and promote communication while recognizing the value of ethical competition and individual achievement.

The activities in each career development event:

- Include problem solving, critical thinking and teamwork skills, where appropriate
- Encourage appreciation for diversity by reducing barriers to participation among members.
- Develop general leadership and recognize individual and team achievement.
- Promote concentrated focus on future needs of members and society.

HI FFA assumes the leadership role in developing and continuously improving relevant FFA career development events. Career development events should reflect instruction that currently takes place in the entire agricultural education program, including classroom instruction, laboratory instruction, individualized instruction and/or supervised agricultural experience. Career development events and awards are intended to be an outgrowth of instruction. Also, it is appropriate for the state association to develop career development events and awards that stimulate instruction in emerging areas that reflect both current and future community, state, national and global work force needs. HI FFA Career Development Events should be developed with significant input from FFA members, teachers, partners, respective industry sponsors and others involved in agricultural education. HI FFA continues to encourage accessibility and provide opportunities for achievement and recognition for students with diverse backgrounds.

Career development events that include team activities should be based on cooperation and teamwork while recognizing the value of competition and individual achievement. Where appropriate, team activities will be included that require two or more members from one chapter working cooperatively.

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**General Rules that Apply to ALL CDEs:**

1. District Conferences shall be held no later than one month prior to the State Conference.
2. For the District Conference, each district shall set the limit to the number of participants in each CDE. For the State Convention, Kauai may enter their first place teams/winners. Maui county may enter their first place teams/winners and the island of Molokai may enter their first place teams/winners. Oahu and Hawaii Counties may enter both first and second place district teams/winners.
3. All State CDE participants MUST have had their district CDE chairperson submit completed and signed score sheets.
4. The district CDE Chairperson shall be responsible for providing suitable judges for district convention.
5. Each chapter advisor shall submit a list of potential participants in each CDE at least 15 days prior to the District CDE Chairperson. Failure to do so will result in denial of participation in the respective CDE. On the day of the CDE, each chapter advisor shall submit an updated list of participants' names for each CDE being entered to the District CDE Chairperson.
6. All participants at the District Conference and State Convention should wear official FFA dress. Failure to do so will result in disqualification. Official Dress includes: Official FFA jacket, white collared shirt or blouse, tie or scarf, black dress pants or skirt, black socks or nylon hosiery, and black dress closed heel and toe shoes. When necessary, participants may change to appropriate wear, such as aprons, coveralls, etc., for a particular CDE. At District Conference, if an FFA jacket cannot be worn, white shirt/blouse, tie, and shoes should be the minimum acceptable dress.
7. Each chapter advisor is responsible to chair or co-chair a CDE event which involves:
  - a. Requesting supplies to the State CDE chairperson 15 days prior to the event.
  - b. Coordinating with the chair and co-chair advisors to delegate necessary materials (i.e. Plant ID specimens)
  - c. Briefing the judges and contestants
  - d. Handing out score sheets and other deliverables for judges
  - e. Distributing test sheets to the contestants
  - f. Collecting score and test sheets at completion of the CDE
  - g. Double checking tabulations of scores
  - h. Signing off on the results of the CDE

### **8. Substitutions:**

- a. Chapter Advisors have the responsibility to provide appropriate substitutions for members of teams (limited to partial team substitution) that cannot compete in the State CDE. Should the entire team not be able to compete in the State CDE, the District Chairperson should be contacted as soon as possible to notify the next appropriate district team qualified to compete in the State CDE. (i.e. If the entire first place team cannot compete in the State CDE, the District Chairperson should contact the second place team, and then the third place team to participate. If the first, second, and third place teams cannot participate, then there will be no representation from that district in the State CDE for that year.)
  - b. In the case of individual of individual participants of CDE's such as Creed Recitation, Prepared Public Speaking, Extemporaneous Public Speaking, etc., if the designated participant in the State CDE cannot participate, the District Chairperson should be contacted as soon as possible to notify the next appropriate district winner qualified to compete in the State CDE. (i.e. If the first place winner cannot compete in the State CDE, the District Chairperson should contact the second place winner and the third place winner to participate. If the first, second, and third place winners cannot participate, then there will be no representation from that district in the State CDE for that year.) The chapter advisor CANNOT provide a substitution for individual participant district CDE's in the State CDE.
9. Participants of all CDEs must be active members of a Hawaii FFA Association chapter. However, high school graduates and State FFA officers are limited to participation only to CDEs in which there may be National FFA Participation such as Prepared Public Speaking and Extemporaneous Public Speaking CDEs. Participants must compete in their respective District CDE and upon satisfactory placement then compete in the State CDE. All other CDE rules apply.
10. Participants awarded first place in any State CDE will not be eligible to participate in the same CDE the following school year. The member/members may participate after the one-year ineligibility.
11. Participants may participate in more than one CDE at the District and State events.

### **Awards**

1. The chapter and or individuals placing first, second or third in the district conference will receive an appropriate award provided by their respective county at the district conference.
2. The chapter and or individuals placing first, second, or third at the state conference will receive an appropriate award provided by the association at the annual HI FFA State Conference. District winners will be announced at the annual HI FFA State Conference.
3. Those participants, who placed first in CDEs aligned to the National FFA qualification, may be eligible to compete at National Convention.

### **District Chairperson**

The District Chairperson shall submit completed and signed judges' score sheets and completed placement sheets within five working days upon the completion of the District CDE to the State Advisor. There shall be no district ties. The District CDE Chairperson will assure that the appropriate tiebreaker is used to place individuals/teams in first, second, and third place rankings.

### **Judges**

1. At least three competent persons shall be selected by the District and State CDE Chairpersons to judge each CDE. For Agricultural Demonstration, at least two judges should have an agricultural background. For Prepared and Extemporaneous Public Speaking, at least one judge should have an agricultural background. For Parliamentary Procedure, all judges should be well versed in parliamentary procedure.
2. At least one week prior to the competitions, the judges shall receive the rules and sample score sheets of the CDE he/she will judge. Judges for Agricultural Demonstration and Prepared Public Speaking will also receive copies of the double-spaced typewritten texts for pre-grading according to the score sheet criteria. Those judges for Job Interview will receive the cover letter and resume of the participants and pre-grade according to the score sheet criteria.
3. For Agricultural Demonstration and Prepared Public Speaking, judges should also formulate questions to be asked to each contestant/team at the conclusion of their presentations.

HAWAII FFA ASSOCIATION  
DISTRICT AND STATE CONFERENCES  
AGRICULTURAL DEMONSTRATION  
Career Development Event (CDE)

**General Announcements and Plans for Conducting the CDE:**

1. It is the responsibility of the chapter advisor to furnish **four double-spaced typewritten copies of manuscript (format is found in 'criteria' section) and powerpoint presentation or visual aids (if applicable)** to the District, State CDE Chairperson or the State Advisor for participation in the District Conference or State Convention. Copies must be postmarked or date stamped by the school office no later than 15 days prior to the District Conference or State Convention. Any participant not meeting the criteria will be disqualified.
2. Each demonstration team shall consist of only two members from the same chapter.
3. Participants may choose agriculturally related topic, such as: backyard patio hydroponics, propagating with new media, emerging technology in agriculture (use of alternative energy, rooftop gardening, sustainable practices, "biome-farming," etc.)
4. Each demonstration shall be limited to twenty minutes in length with five additional minutes allowed each team to defend its production in response to questions asked by the judges. Participants may confer with one another before answering the judges' questions.
5. Note cards, charts, posters, powerpoint, and other paraphernalia may be referred to during the course of the presentation.

**State Standards Met:**

NCO 1.3	NR1 3.0
NCO 5.4	NR1 6.0
NCO 6.0	

**The objectives of this CDE are:**

1. To stimulate interest and innovation in the improvement of agriculture.
2. To acquire information and establish understanding of approved practices to generate new knowledge in the advancement of agriculture.
3. To influence or persuade others to others to research, adapt, or adopt emerging cutting edge agricultural practices to solve problems.
4. To gain experience in speaking in public, in developing teamwork, and in fostering good sportsmanship.
5. To contribute to the improvement of agriculture in the community.
6. To develop appreciation of the value of the contribution of science to agriculture.
7. To encourage chapters to present agricultural demonstrations to community groups to promote good public relations.

**Criteria:**

1. Any demonstration on subjects pertaining to agriculture or horticulture may be selected.
2. Screening of demonstration topics submitted by the individual chapters is recommended to avoid, as best as possible, duplication of demonstrations and to determine beforehand if facilities for all demonstrations are available.
3. Manuscript should be type written with one-inch margin, double-spaced, 12 point Time New Roman font and will follow their demonstration. Manuscripts should have:
  - a. Title Page:
    - i. Title of Demonstration
    - ii. Team members first and last names
    - iii. Chapter name
  - b. Subject Matter:
    - i. Importance to agriculture community
    - ii. Well organized
    - iii. Interest to the public
    - iv. Local application
    - v. Timely
    - vi. Scientific accuracy

**Method of Selecting Winners:**

1. Each team will perform its demonstration with appropriate explanation after which it will respond to whatever questions the judges deem necessary.
2. During the CDE, judges shall seat themselves apart from one another in different sections of the room in which the CDE is held.
3. At the District Conference, immediately after the demonstration, each of the judges, in rotation, shall ask the participants questions that relate directly to the demonstration. At the State Convention, the judges will submit questions to the CDE chairperson prior to the event. The CDE chairperson will appoint someone to compile and read the questions.
4. There shall be no demonstration samples given to the CDE judges and audience before, during, or after the CDE.
5. Teams shall draw at random for the order of participation in the program. The CDE chairperson shall introduce each team and announce its topic in the order of the drawing.
6. A timekeeper shall be designated who shall record the time consumed by the team in delivering its production, noting overtime, if any, in excess of 5 minutes to prepare/set-up, 15 minutes for each team to present, for which deductions will be made by the judges. The deductions for overtime will be 2 points for each minute or major function thereof, the 2 points to be deducted from the score of each of the three judges. A timekeeper will not stand at the end of 19 minutes as a signal to the speaker.
7. The decision of the judges is final.
8. Judges questions shall pertain only to subject matter.
9. Judges will not consult with each other except in the event of a tie. If a tie occurs, judges may dialogue to determine final placements.



HAWAII FFA ASSOCIATION  
DISTRICT AND STATE CONFERENCE  
CHAPTER RECORDS  
Career Development Event (CDE)

**General Announcements and Plans for Conducting the CDE**

1. Please submit the Secretary's Book, the Treasurer's Book and the scrapbook to the CDE chairperson the day of your arrival to the District Conference or State Convention.
2. After the announcement of the CDE winners, the CDE chairperson will return the CDE materials to the delegates of the participating chapters.

**State Standards Met:**

- NCO 6.1
- NCO 6.2

**The objectives of this CDE are:**

1. To encourage each chapter to keep temporary and permanent records current.
2. To aid the chapter in conducting and assessing its activities.
3. To keep a scrapbook to illustrate and narrate the program of work.
4. To determine how accurately, neatly, and skillfully each chapter has recorded:
  - a. History of the chapter
  - b. List of members- active, associate, and honorary
  - c. List of officers for the time that chapter was chartered
  - d. Attendance
  - e. Dues
  - f. Degree advancement
  - g. Minutes
  - h. Committee reports
  - i. Thrift accounts
  - j. Constitution
  - k. Program of Activities (POA) with accomplishments
  - l. Budget- receipts and expenditures
  - m. Annual report of accomplishments
  - n. List of awards and prizes
  - o. Stories of tours

*Secretary's Book*

1. Should begin June 1 and end May 31. It should contain the following:
  - a. List of current national, state, and chapter officers
  - b. National, state, and local constitutions
  - c. List of standing committees with chairpersons and members
  - d. Current national, state, and chapter program of work
  - e. Attendance record of all meetings and activities
  - f. Membership roll
  - g. Minutes of meetings, executive summer and general meetings. Minutes should be written according to the establishment order of business.

2. Should be neat, free from ink or dirt, smears and blotches. It may be typed or printed without errors, concise, and grammatically correct.

*Treasurer's Book*

1. Should begin June 1 and end May 31.
2. Entry in the ledger shall be written in ink.
3. Names of members may be typed.

*Scrapbook*

1. Should begin June 1 and end May 31. (This is to illustrate the chapter program of activity (POA) for the current year, not half of the past year and half of the current year. Current year officers should be responsible for current POA.) It should be not more than two inches thick. (The equivalent of one pack of filler paper and one back of refill. This restriction is to prevent the excess spending for the scrapbook and photos and to have chapters leave out extraneous materials.)
2. The scrapbook should:
  - a. Be arranged according to the chapter's POA.
  - b. Have objectives of the POA arranged in order and should be easily identifiable.
  - c. Include a copy of the current POA.
  - d. Have appropriate and relevant captions and title pages.
  - e. Use colored and/or black and white photos.
  - f. Display skillful use of color schemes, attractiveness, and absence of gaudiness.
  - g. Be neat and free from ink, dirt, and glue spots.
  - h. Be free from irrelevant materials such as pictures from magazines or other materials which does not contribute to illustrating the POA.

**Method of Selecting Winners:**

1. Total score is based on all three materials.
2. The decision of the judges is final.

HAWAII FFA ASSOCIATION  
DISTRICT AND STATE CONFERENCE  
**COMMODITY DISPLAY and EDUCATIONAL EXHIBIT**  
Career Development Events (CDEs)

**General Announcements and Plans for Conducting the CDE:**

1. These CDEs are a state event only.
2. Each Chapter may have ONE commodity display and ONE educational exhibit.
3. The chapter will supply all equipment and paraphernalia.
4. Printed materials may be used as long as they contributed to the display or exhibit.
5. The CDE chairperson shall be responsible for providing suitable judges.

*Commodity Display Criteria:*

- a. Commodities must be those grown on the school farm and certified as being grown on the school premises.
- b. Each commodity exhibit will be restricted to a table not more than 8 feet long and 30 inches wide, or a round table with a radius of not more than 48 inches.

*Educational Exhibit Criteria:*

- a. Exhibit will be of an informative and educational in nature.
- b. Each exhibit will be restricted to a table not more than 8 feet long and 30 inches wide or a round table with a radius of not more than 48 inches. The height may be no more than 5 feet from the table.

**State Standards Met:**

NCO 1.4	Educational
NR1 2.2	Commodity

**The objectives of these CDE are:**

1. To stimulate chapters to relate to other activities carried out through exhibition of informational and educational matter.
2. To stimulate the use of the land laboratory to grow vegetables and other commodities.
3. To demonstrate to others what has been learned in growing these commodities.
4. To develop appreciation of the value of a well planned exhibit.
5. To develop appreciation of the value of informational, educational, and well planned exhibits.
6. To encourage chapters to present part of the activities carried out during the school year.
7. To provide further instructional activities to FFA members.

**Method of Selecting Winners:**

1. Commodity display and Educational Exhibit will be judged separately.
2. The decision of the judges is final.

**HAWAII FFA ASSOCIATION  
DISTRICT AND STATE CONFERENCE  
Corsage Career Development Event (CDE)**

**General Announcements and Plans for Conducting the CDE:**

1. Each team will consist of two members independently.
2. Each participant will identify the type of orchid and foliage.
3. Each participant will make a three-flower corsage.
4. Each participant will choose his or her own supplies from a community box.
  - a. Each piece of ribbon shall not exceed 36 inches.
  - b. Each piece of netting shall not exceed 12 inches.
5. In case of a tie, awarding the team who completes the corsage and identification test in a combined least amount of time will break the tie.
6. Corsages will be judged on workmanship with the following points given for the following:

Taping	10 points
Ribbon making	10 points
Foliage making	10 points
Wire usage	10 points

TOTAL FOR THIS UNIT= 40 points

7. Corsages will be judged for floral design with the following points given for the following:

Basic floral arrangement	25 points
Foliage and ribbon arrangement	15 points

TOTAL FOR THIS UNIT= 40 points

**TOTAL POINTS PER PERSON= 80 points**

8. Up to ten points will be deducted for unused supplies per participant.
9. Identification of orchids and foliage will be factored into the overall points. Identification will be on correctly spelt common names of orchids and foliage resulting of a total 20 points.
10. Maximum combined team score shall be 200 points. Total score from two individual total scores will determine winners.
11. Time limit: 1 hour

**State Standards Met:**  
NR1 1.1

**The objectives of these CDE are:**

1. To execute proper corsage making skills.
2. Work independently while still being part of a team
3. Identify various orchids and foliage plants by their common name through knowledge of morphology.

**Method of Selecting Winners:**

1. Team members will be scored individually.
2. Team with the highest combined score will be declared the winner.
3. The decision of the judges is final.

HAWAII FFA ASSOCIATION  
DISTRICT AND STATE CONFERENCE  
FFA CREED RECITATION  
Career Development Event (CDE)  
(For First Years Members Only)

**General Announcements and Plans for Conducting the CDE:**

1. Each participant will recite from memory, the FFA Creed without any opening of closing comments.
2. Three judges shall judge the state CDE. FFA advisors may be used as judges but they will not judge their own participants.
3. Prompters may be used but judges shall make note of how many times they are needed and score accordingly.
4. Points to be considered in scoring participants are:
  - a. Oral Communication..... 200 points
  - b. Non-Verbal Communication..... 400 points
  - c. Question and Answer..... 400 pointsTOTAL= 1000 points
5. Points will be deducted for inaccuracy and prompting. Refer to score sheet.
6. Participants will be asked one question by a judge. The question will be supplied by the judge by the state advisor or convention coordinator. The question will pertain to the creed.

**State Standards Met:**

- NCO 4.0
- NCO 6.3

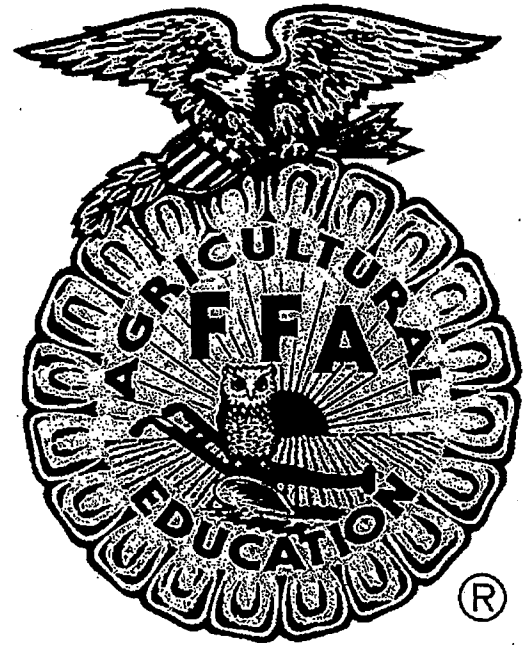
**The objectives of these CDE are:**

1. To develop leadership and the ability to appear before groups by first year members.
2. This emphasis is placed upon knowledge of the FFA Creed and its importance to the organization.

**Method of Selecting Winners:**

1. Contestant with the highest score will be declared the winner.
2. State winner must be a freshman first year member to qualify to participate at the National Competition.
3. Judges must divide themselves into:
  - a. Accuracy
  - b. Timekeeper
  - c. Question
4. The decision of the judges is final.

# The FFA Creed



I believe in the future of agriculture, with a faith born not of words but of deeds - achievements won by the present and past generations of agriculturists; in the promise of better days through better ways, even as the better things we now enjoy have come to us from the struggles of former years.

I believe that to live and work on a good farm, or to be engaged in other agricultural pursuits, is pleasant as well as challenging; for I know the joys and discomforts of agricultural life and hold an inborn fondness for those associations which, even in hours of discouragement, I cannot deny.

I believe in leadership from ourselves and respect from others. I believe in my own ability to work efficiently and think clearly, with such knowledge and skill as I can secure, and in the ability of progressive agriculturists to serve our own and the public interest in producing and marketing the product of our toil.

I believe in less dependence on begging and more power in bargaining; in the life abundant and enough honest wealth to help make it so--for others as well as myself; in less need for charity and more of it when needed; in being happy myself and playing square with those whose happiness depends upon me.

I believe that American agriculture can and will hold true to the best traditions of our national life and that I can exert an influence in my home and community which will stand solid for my part in that inspiring task.

*The creed was written by E. M. Tiffany, and adopted at the 3rd National Convention of the FFA. It was revised at the 38th Convention and the 63rd Convention.*

**HAWAII FFA ASSOCIATION  
DISTRICT AND STATE CONFERENCE  
EXTEMPORANEOUS PUBLIC SPEAKING  
Career Development Event (CDE)**

**General Announcements and Plans for Conducting the CDE:**

1. The participants shall use the microphone.
2. The participants shall wear the Official FFA dress.
3. The participants shall be seated at stage side with the CDE chair.
4. The participant's Certification will be the same for Hawaii, Western Regional and National Extemporaneous Public Speaking CDE.

**Eligibility:**

The CDE will be open only to students who were regularly enrolled in agricultural education during the current calendar year, **or** who are still in high school but have completed all the agricultural education offered. When selected, participants must be active members of a chartered FFA chapter and the National Organization. A state winner is eligible only in the next succeeding sub-regional and regional CDE's. A state winner must score 85% (average of three judges scores) of the possible score in order to represent Hawaii at the National level.

**Subjects:**

- The selection of topics shall be held 30 minutes prior to the event. The participants will draw **THREE** specific topics relating to the industry of agriculture. After selecting the topic they desire to speak on, all three topics will be returned to the original group of topic areas prior to the next drawing.
- Topics shall be prepared by the State Advisor and/or a committee of agriculture teachers and will cover the following themes:
  - SY 2012-2013: Agrimarketing
  - SY 2013-2014: International Agricultural Relations
  - SY 2014-2015: Agriscience and Technology
  - SY 2015-2016: Agrimarketing
- Participants will draw to determine the order of speaking. Participants will be admitted to the preparation room at 15 minute intervals and given exactly 30 minutes for topic selection and preparation.
- Reference material will be screened by the officials in charge of the CDE on the following basis:



- i. Must be printed material such as books or magazines (cannot be notes or speeches prepared by the participant or notes prepared by another person for the purpose of use for this CDE)
  - ii. Shall be limited to five items. To be counted as one item, a notebook or folder of collected materials may contain NO more than 100 pages.
- Each speech shall be the result of the participant's own effort using approved reference material, which the participant may bring to the preparation room. No other assistance may be provided. Uniform note cards will be provided to each participant. Any notes for speaking must be made during the 30 minute preparation period.
  - A list of all possible topics will be given to and reviewed by the judges prior to the beginning of the CDE.

**Time Limit:**

Each speech shall be not less than four or more than six minutes in length with five minutes additional time allowed for related questions, which shall be asked by the judges. The participants will be introduced by name and chapter by a designated announcer, and the participant may introduce his or her speech by title only. Participants are to be penalized one point per second on each judge's score sheet for being over six minutes or under four minutes. Time commences when the speaker begins talking. Speakers may use a watch to keep a record of their time.

**State Standards Met:**

NCO 4.0	NR1 5.0
NCO 6.0	NR1 6.0

**The objectives of these CDE are:**

1. To develop the ability of all FFA members to express himself or herself on a given subject without having prepared or rehearsed its content in advance, therefore causing FFA members to formulate their remarks for presentation in a very limited amount of time.

**Method of Selecting a Winner:**

1. The State advisor or designee shall be in charge of this CDE.
2. Participants shall draw for places on the program. The state advisor or designee shall introduce or select a designated announcer to introduce each participant by name and in order of the drawing. A participant will be permitted to use notes while speaking, but deductions in scoring may be for this practice if it detracts from the effectiveness of the presentation. Applause shall be withheld until all participants have spoken.
3. Two timekeepers shall be designated who will record the time by each participant in delivering his or her speech, noting under time or over time, if any, for which deductions should be made. Timekeepers should be sitting together.
4. Three competent and impartial persons will be selected to judge the CDE. At least one judge should have an agricultural background.

5. At the time of the CDE, the judges will be seated in different sections of the room in which the CDE is held. They will score each participant upon the delivery of the production, using the score sheet provided.
6. Each judge shall formulate and ask questions. Questions shall pertain directly to the speaker's subject. Questions containing two or more parts should be avoided. Judges will score each participant on the ability to answer all questions asked by all judges. The full five minutes should be used.
7. When all participants have finished speaking, each judge will total the score on each participant. The timekeeper's record will be used in computing the final score for each participant.
8. Participants shall be ranked in numerical order on the basis of the final score to be determined by each judge without consultation. The judges' ranking of each participant then shall be added and the winner will be the participant whose total of rankings is the lowest. Other placings shall be determined in the same manner (low point score method of selection). In case of a tie, the individual who has the highest grand total score shall have prior rating.

**HAWAII FFA ASSOCIATION  
DISTRICT AND STATE CONFERENCE  
JOB INTERVIEW  
Career Development Event (CDE)**

**General Announcements and Plans for Conducting the CDE:**

1. Participants will wear FFA Official Dress for this event.
2. All written materials, including cover letter, resume, etc., will be the result of each participant's own efforts.
3. Any participant in possession of an electronic device in the event area is subject to disqualification.
4. Participants shall be ranked in numerical order on the basis of the final score to be determined by each judge without consultation. The judges' ranking of each participant then shall be added, and the winner will be that participant whose total ranking is the lowest. Other placing will be determined in the same manner (low point score method of selection)
5. State CDE chairperson will issue/post Job Classification section, ranging from 5-10 job positions within 60 days of district events.

**Event Format**

**A. Equipment**

- a. Participants should bring the following items to the event:
  - i. Writing Utensils
  - ii. Blank paper
  - iii. Resume
  - iv. Cover letter
  - v. List of references
  - vi. Business cards
- b. The following items are not permitted:
  - i. Letters of reference
  - ii. Samples of work
  - iii. Pictures
  - iv. Personal pages

**B. Activities**

- a. The event is developed to help participants in their current job search (for SAE projects, internships, part-time and full-time employment). Therefore, the cover letter, resume and references submitted by the participant must reflect their current skills and abilities and must be targeted to a job for which they would like to apply. Participants will choose from the list of job positions provided in the handbook.

**15 days PRIOR to the State Convention participants will submit the following:**

- i. Cover Letter- 100 points
  1. One Copy of a single-spaced 8 ½" x 11" white bond paper letter of intent. The paper is to be single sided, block justified using Times, Times New Roman or Arial 12 point minimum font.

2. The letter is to be dated for the first day of the event and addressed to:  
Hawaii FFA State Advisor  
475 22<sup>nd</sup> Ave, Room 215  
Honolulu, HI 96816
- ii. Resume- 200 points
  1. One copy of the resume on 8 ½" x 11" white paper. The resume is to be single sided only, typed not more than two pages total using Times, Times New Roman or Arial 11 points.
  2. Resume must be non-fictitious and based upon actual work history.
  3. Participant must submit three letters of reference
- b. The day of the event:
  - i. Application- 100 points
    1. All parts of the application form must be completed.
    2. All information on the form must be accurate and factual.
    3. 10% point deductions in this area will be in effect for inaccurate information and illegible penmanship.
  - ii. Personal interview- 500 points
    1. Judges shall determine a list of interview questions that will be used for all participants.
    2. The personal interview will consist of an interview in front of a panel of judges for 5 minutes.

**Scoring**

The event participants are all evaluated in one round

Section.....	Points
Cover letter.....	100
Resume.....	200
Application.....	100
Personal interview.....	500
 Total Possible .....	 900

**State Standards Met:**

NCO 2.0

NR1 7.0

**The objectives of these CDE are:**

1. To develop the ability of all FFA members to express himself or herself on a given subject without having prepared or rehearsed its content in advance, therefore causing FFA members to formulate their remarks for presentation in a very limited amount of time.

**Method of Selecting a Winner:**

1. Contestant with the highest score will be declared the winner.
2. The decision of the judges is final.

**Tie Breakers**

Ties will be broken based on the greatest number of low ranks. Participant's low ranks will be counted and the participants with the greatest number of low ranks will be declared the winner. If a tie still exists, then the CDE coordinator will rank the participant's response to questions. The participant with the greatest number of low ranks from the response to questions will be declared the winner.

**HAWAII FFA ASSOCIATION  
DISTRICT AND STATE CONFERENCE  
ORNAMENTAL PLANT IDENTIFICATION  
Career Development Event (CDE)**

**General Announcements and Plans for Conducting the CDE:**

1. Each chapter will be represented by a team consisting of two members working independently.
2. Each individual representing the chapter will use an Ornamental Plant Identification Answer Sheet which will be provided by the CDE chairperson.
3. The CDE Chairperson will select plants to be used at the District/State CDE from the official list of 100 plants only.
4. This CDE will be conducted during the District Conference and State Convention.
5. The CDE Chairperson will provide an answer key to the judges with the list of plants to be identified.
6. For the State CDE, the CDE chairperson or State Advisor shall determine which plants will be brought to the convention from each district. Or these plants, an identification number will be selected by advisors not having a chapter enter the State Plant Identification CDE to be used for the state CDE.
7. Students may bring a clipboard with no additional papers on it, and writing utensils to the event.
8. Time limit will be 60 minutes.
9. In the event of a tie score (total number correct), the team that finished with a combined lowest time will be declared the winner.
10. Participants should limit their number of answers to the number of plants. Points will be deducted for each extra answer.

**State Standards Met:**

NR1 1.0

**The objectives of these CDE are:**

1. To enable students to identify 100 ornamental plants.
2. To learn to correctly recognize both common and scientific names.
3. To pronounce common and scientific names of plants.

**Method of Selecting a Winner:**

1. Team members will be scored individually.
2. Team with the highest combined score will be declared the winner.
3. The decision of the judges is final

**HAWAII FFA ASSOCIATION  
DISTRICT AND STATE CONFERENCE  
PARLIAMENTARY PROCEDURE DEMONSTRATION  
Career Development Event (CDE)**

**General Announcements and Plans for Conducting the CDE:**

1. Team make-up: A team representing a chapter will consist of FIVE members from the same chapter.
2. All team members will wear FFA Official Dress.
3. Materials that the team must provide:
  - a. Gavel
  - b. Writing Utensil
4. Materials that will be provided to the team on the day of the event:
  - a. Paper
  - b. Motion provided by the State Advisor or CDE coordinator
5. Teams will draw at random for order of appearance.
6. Time will begin when the motion is presented to the team chairperson.
7. Participating teams shall be isolated when not performing.
8. Each team will present a parliamentary procedure demonstration not to exceed fifteen minutes.
9. Previous state winners may not participate in district or state parliamentary procedure CDE's.

**Rules:**

1. "Robert's Rules of Order," revised edition, shall be the final authority on parliamentary procedure.
2. The presiding officer shall call for new business when he/she opens the meeting.
3. Long and involved motions and other time-consuming maneuvers shall not be included and judges will score against those occurrences.
4. Constructive debate from the floor is just as important as proper parliamentary procedure.
5. Should any member of any team use a book or other parliamentary help after opening the CDE, the entire team shall be disqualified. Furthermore, no notebooks or notepads other than the written motion is allowed.
6. A team that continuously rises to minor "point of order" whereby interfering with the general progress of the meeting, will be discriminated against by the judges. Only one recess, not to exceed 15 seconds, may be taken.
7. Permissible Motions
  - a. Main motion
  - b. Amendments and amendments to amendments
    - i. Amend by substituting
    - ii. Amend by striking out

- iii. Amend by adding to
  - c. Commit or refer
  - d. Postpone indefinitely
  - e. Postpone definitely
  - f. Lay upon and take from the table
  - g. Previous question
  - h. Reconsider
  - i. Points of order
  - j. Questions of privilege
  - k. Appeal from decision of chair
  - l. To withdraw (or renew) motion
  - m. Division of the house
- 8. Judges will score against any absurd motions or statements introduced only for time consuming purposes.

**State Standards Met:**

NCO 5.1

NR1 5.0

**The objectives of these CDE are:**

1. To improve the ability of FFA members to conduct meetings according to proper parliamentary procedure.
2. To develop leadership by active participation in parliamentary procedure drill by each FFA chapter.
3. To teach members to think and make quick/instant decisions (while under pressure).

**Method of Selecting a Winner:**

1. Team members will be scored collectively. Chairperson will be scored separately.
2. Team with the highest score will be declared the winner.
3. The decision of the judges is final.

**Judges:**

1. Teams shall be ranked in numerical order on basis of final score to be determined by individual judges without consulting each other.
2. Judges will ask questions pertaining to technical points introduced by team members.
3. The decision of the judges will be final.
4. Judges should be aware that participants are high school students and not master parliamentarians.
5. Identical questions will be asked of each team. Questions will be relevant to parliamentary procedure only.



**HAWAII FFA ASSOCIATION  
DISTRICT AND STATE CONFERENCE  
PREPARED PUBLIC SPEAKING  
Career Development Event (CDE)**

**General Announcements and Plans for Conducting the CDE:**

1. It is the responsibility of the chapter advisor to furnish four double-spaced typewritten copies of the manuscript to the District CDE Chairperson of the State Advisor for participation in the District Conference or State Convention, respectively. Each manuscript shall have a title page with the name of participant and chapter. Copies must be postmarked or date stamped by the school office no later than 15 days prior to the District Conference or State Convention. Any participant not meeting the criterion will be disqualified.
2. The participants shall use the microphone.
3. The participants shall be seated on the stage with the CDE Chairperson.
4. The Participant's Certification will be the same for Hawaii and National Public Speaking CDE's.

**Eligibility:**

1. No more than one participant from each chapter may participate in the District CDE. If all chapters within the district are not represented, the second participant from the chapters submitting may fill the vacant slots at the discretion of the District CDE chairperson. A state winner must score 85% (average of three judges' scores) of the possible score in order to represent Hawaii at the National CDE.
2. The CDE shall be open to members less than 21 years of age who are regularly enrolled undergraduate at a post secondary institution or high school students successfully carrying at least three units of regular high school work during the school year. They must be active members of a chartered FFA chapter in good standing with the State and National organizations at the time they are selected to participate in the state CDE. FFA members who are in high school and who have completed all of the Career and Technical Education (CTE) agriculture classes offered in their school may be eligible. Any member who received training in composition or delivery of his/her speech outside of his local school shall be disqualified from participating in the state CDE. Sources of information and references may be secured from any source.
3. All participants in any previous State Public Speaking CDE are eligible to compete in the State CDE again. The exception is the first place winner who participated in the National Public Speaking CDE.

**District CDE Winner:**

1. Each district CDE winner is eligible to compete in the state public speaking CDE. As mentioned in the General Rules, the chapter advisor shall provide four copies of the manuscript to the State Advisor prior to the State conference. Each Manuscript shall have a title page with the name of participant and chapter. Copies must be postmarked or date stamped by the school office no later than 15 days prior to the State conference. Any participant not meeting the criterion will be disqualified.

2. The title of the speech, name of member, and his/her home/post office address should appear either at the top of the first page of the manuscript or near the top of the outside cover or title page. Late entry or delivery shall be used to determine the placing order of each participant by each judge.
3. The State Advisor shall disqualify any participant whose speech is not in accordance with the rules governing speaking CDE's found in the latest Nation FFA CDE Bulletin and his/her decision is final. Any disqualified participant shall be so notified.

**Subjects:**

Participants may choose any current subject for their speeches which is of an agricultural character (nature), and which is of general interest to the public. Official judges of any FFA Prepared Public Speaking CDE shall disqualify a participant if he/she speaks on a non-agricultural subject.

**Time Limit:**

Each speech shall be a minimum of six minutes and a maximum of eight minutes in length. Each participant will be allowed five minutes additional time to answer questions from the judges relating to his/her speech. Deductions of 20 points per minute, or major fraction thereof, will be made from the score of each judge for speeches under six minutes or over eight minutes in length.

**State Standards Met:**

NCO 4.0	NR1 5.0
NCO 6.0	NR1 6.0

**The objectives of these CDE are:**

1. To develop rural and agricultural leadership by providing for member participation in agricultural public speaking activities.
2. Preliminary CDE's are of a local, county, sectional, state and regional character and are held under the auspices of the respective FFA unit concerned.
3. These preliminary events culminate in the national CDE held at the time of the National FFA Convention and in which one participant who has been declared a winner from each of the four FFA regions of the United States is eligible to compete.
4. In addition to the contribution that the CDE makes to the development of rural and agricultural leadership, they contribute materially to the basic scientific knowledge of agriculture and related science of the individual participant.
5. Each participant spends a great amount of time and study during the school year preparing his speech, which usually deals with some scientific, economic, or social phases of agriculture.

**Method of Selecting a Winner:**

1. Immediately following the delivery of a speech, each of the judges, in rotation, shall stand and ask the participant questions that relate directly to the topic of the manuscript. The judges may prepare the questions before the CDE and may allow an assigned person to ask the participant questions that relate directly to the topic of the

manuscript. The judges may prepare the questions before the CDE and may allow an assigned person to ask the questions for them.

2. Time keepers shall be designated who will record the time consumed by each participant in delivering his production, noting overtime, if any, in excess of eight minutes for each participant, or below six minutes for which deductions shall be made by the judges. Deduction of 20 points per minute, or major fraction thereof will be made for speeches under six minutes or over eight minutes—the 20 points to be deducted from a score of each of the three judges. A timekeeper shall not stand at the end of seven minutes as a signal to the speaker.
3. A drawing shall be held at the opening session of the conference to determine the speaking order of the participants in each group. The program chairperson or a designee shall call each participant by his/her name and announce his/her subject in the order of the drawing.
4. Each judge shall formulate and ask questions. Questions shall pertain directly to the speaker's subject and be short and concise. Judges will score each participant on his/her ability to answer all questions asked by the judges.
5. When all participants have finished speaking, the chairperson of the CDE shall collect the score placing sheets from each judge and the final selection of the winners will be announced. Only the first, second, and third place winners shall be announced.
6. Participants shall be ranked in numerical order on basis of final score to be determined by each judge without consultation with each other.
7. The participant who receives two first places shall automatically be declared the winner.
8. The judges' ranking of each participant shall then be totaled and the winner will be that participant whose total of ranking is the lowest (low point score method of selection).
9. In the case of a tie in the judges' ranking, that individual who has the highest grand total score shall be prior rating.
10. In case of a tie in the grand total score, the judges will confer to select the winner.
11. Any speech not directly related to agriculture shall be disqualified by the judges or the county advisor or staff official or agricultural education prior to the CDE and the participant shall not participate.
12. Participants are not allowed to use scripts, but may use ONE 3"x5" note card.
13. The CDE chairperson shall provide an official prompter.
14. No one may enter or exit the room ONCE the participant starts their speech.

**HAWAII FFA ASSOCIATION  
DISTRICT AND STATE CONFERENCE  
VEGETABLE JUDGING  
Career Development Event (CDE)**

**General Announcements and Plans for Conducting the CDE:**

1. Each team will consist of two members working independently.
2. Judging will be done only by visual means -- no one is allowed to touch the vegetables. Any flaw will be made visible to the participants.
3. Each participant will judge 25 tomatoes and 25 cucumbers.
4. For each correct grading, participants will be awarded 4 points.
5. For each error over judgment (B grade to A grade), the team will lose 2 points. For any double fault (e.g., OG grade to A grade), the team will lose 4 points.
6. For each error of under judgment (A grade to B grade), the team will lose 1 point. Two points lost for any double fault on under judgment.
7. Each grading will be A or B or OG or #1 or #2 or #3.
8. Market grading guide listed below will be used.
9. Each participant will have one minute at each station and move on signal to the next station.
10. The winners will be determined by the total score of both individuals.
11. Ties will be broken by pre-selected specimens by the CDE chairperson and will continue down the list (of the 10 most difficult) until the tie is broken.

**State Standards Met:**

NR1 2.2

**The objectives of these CDE are:**

1. To be able to determine and classify the acceptable grades (A, B, or Off Grade (OG)) for market.

**Method of Selecting a Winner:**

1. Team members will be scored individually.
2. Team with the highest combined score will be declared the winner.
3. The decision of the judges is final.

**APPENDIX A: Hawaii FFA CDE State Standard Justification**

<b>Career Development Event (CDE)</b>	<b>Standard Used</b>	<b>Justification</b>
<p><b>Agriculture Demonstration</b></p> <ul style="list-style-type: none"> <li>- 20 min. demo, 5 min questioning</li> <li>- Memorized written scripts</li> <li>- Charts, posters, demonstrations throughout presentation</li> <li>- Topic related to agriculture</li> </ul>	<p>NCO 1.3- Analyze the interactions between society and NR to assess how societal needs impact the provision of goods and services by NR systems.</p> <p>NCO 5.4- Select and use appropriate tools, technology and equipment to investigate and/or solve NR problems.</p> <p>NCO 6.0- Communication: Use communication skills to effectively transfer and exchange NR information.</p>	<p>Students demonstrate a key agriculture method/issue that impacts their community.</p> <p>The demonstration must exhibit students' understanding and ability to correctly show the demonstration.</p> <p>The demonstration is a written, visual, and oral presentation presented by a team of 2 students. As well as answer questions asked by the panel of judges.</p>
<p><b>Chapter Records</b></p> <ul style="list-style-type: none"> <li>- Chapter to keep records of activities and transactions throughout their year</li> <li>- On record dates are from June 1- May 31</li> <li>- Books to be created: <ul style="list-style-type: none"> <li>o Secretary's Book: <ul style="list-style-type: none"> <li>▪ Minutes of chapter meetings</li> <li>▪ Chapter Roster</li> <li>▪ Program of Activity (POA) of the state and chapter</li> </ul> </li> <li>o Treasurer's Book: <ul style="list-style-type: none"> <li>▪ Record of transactions during June 1-May 31</li> <li>▪ Create ledgers</li> </ul> </li> <li>o Scrapbook: <ul style="list-style-type: none"> <li>▪ Being June 1-May 31</li> <li>▪ Arranged according to the chapter's POA</li> <li>▪ Include copy of POA</li> </ul> </li> </ul> </li> </ul>	<p>NCO 6.1- Decode a variety of NR work-related documents to acquire pertinent technical terminology and information.</p> <p>NCO 6.2- Write technical information and ideas in a clear and industry appropriate style to convey information.</p>	<p>Chapters must understand and present documents that highlight their chapter's activities.</p> <p>Chapters must produce clean and organized: Secretary's book (records of meeting's minutes, etc.), Treasure's book (records of receipts and disbursements, etc.), and a Scrapbook (collections of pictures with captions highlighting their Program of Activities (POA))</p>

**APPENDIX A: Hawaii FFA CDE State Standard Justification**

Career Development Event (CDE)	Standard Used	Justification
<p><b>Chapter Records (con't)</b></p> <ul style="list-style-type: none"> <li>▪ Have photos and appropriate and relevant captions and title pages</li> <li>▪ Be free from irrelevant material such as pictures from magazines or other material which does not contribute to illustrating the POA</li> </ul> <p><i>Winners are based on TEAM score</i></p>		
<p><b>Commodity Display and Educational Exhibit</b></p> <p><b>Commodity Display</b></p> <ul style="list-style-type: none"> <li>- Chapter can only submit one display</li> <li>- Must be grown on school farm and certified as being grown on school premises</li> <li>- Table restriction is 5' long and 30" wide</li> </ul> <p><b>Educational Exhibit</b></p> <ul style="list-style-type: none"> <li>- Chapter can have one display</li> <li>- Exhibit must be of informative and educational nature</li> <li>- Equipment and paraphernalia is supplied by chapter</li> <li>- Printed matter may be used as long as it contributes to exhibit</li> <li>- Chairperson of CDE must provide judges</li> </ul> <p><i>Winners are based on BOARD scores</i></p>	<p>NCO 1.4- Analyze global implications of new and emerging technologies to determine their impact on NR. (Educational exhibit)</p> <p>NR1 2.2- Implement management plans to produce, harvest and process NR products and commodities.</p>	<p>Students create an exhibit showcasing the proper protocols and procedures on an agricultural topic.</p> <p>Students create a display showcasing the commodities produced at their agriculture facility.</p>

APPENDIX A: Hawaii FFA CDE State Standard Justification

Career Development Event (CDE)	Standard Used	Justification
<p><b>Corsage</b></p> <ul style="list-style-type: none"> <li>- Each team member makes 1, 3-flowered corsages</li> <li>- Each supply an individual takes cannot exceed:               <ul style="list-style-type: none"> <li>o Ribbon: 36"</li> </ul> </li> <li>- Each team member must be able to correct identify orchids and foliage by properly writing their correct common name.</li> <li>- If there's a tie, winner will be determined by the team that took the least amount of time to complete their corsages</li> </ul> <p><i>Winners are based on TEAM score</i></p>	<p>NR1 1.1- Examine characteristics of organisms as commodities to maximize NR production within the boundaries of sustainability.</p>	<p>Students need to understand the morphology of the orchid and foliage to be able to properly identify the specimen.</p>
<p><b>Creed</b></p> <p><i>State:</i></p> <ul style="list-style-type: none"> <li>- Recite from memory the FFA creed without any opening or closing comments</li> <li>- score is based on: voice, stage presence, power of expression and general effect</li> <li>- points deducted for inaccuracy and prompting</li> <li>- participants will be asked one question which is supplied by the state advisor.</li> <li>- Only for first year members</li> </ul> <p><i>National:</i></p> <ul style="list-style-type: none"> <li>- Must be in grades 7-9</li> <li>- 4 min to orally present</li> <li>- 3 questions per round with 5 min to answer</li> <li>- Must begin with: "The FFA creed by E.M.</li> </ul>	<p>NCO 4.0- Legal and ethical considerations in NR: Use various documents and resources to analyze legal and ethical considerations in NR.</p> <p>NCO 6.3- Communicate orally to convey and/or receive NR technical information and ideas.</p>	<p>Student must interpret the National FFA Creed and look at various documents to be able to answer the question given to them at the competition.</p> <p>Student recites the National FFA Creed and is asked to orally answer a question related to the Creed.</p>

**APPENDIX A: Hawaii FFA CDE State Standard Justification**

Career Development Event (CDE)	Standard Used	Justification
<p>Tiffany.” Must end with: ... that inspiring task. Thank you.”</p>		
<p><b>Extemporaneous Public Speaking</b></p> <p><i>State:</i></p> <ul style="list-style-type: none"> <li>- Shall use microphone</li> <li>- Wear official FFA dress</li> <li>- Select ONE main topic (choice of 3)               <ul style="list-style-type: none"> <li>o 30 min to prep</li> </ul> </li> <li>- 4-6 min to present</li> <li>- 5 min of questions</li> </ul> <p><i>National:</i></p> <ul style="list-style-type: none"> <li>- Select topic (choice of 3)               <ul style="list-style-type: none"> <li>o 30 min to prep</li> </ul> </li> <li>- 4-6 min to present</li> <li>- 5 min of questions</li> </ul>	<p>NCO 4.0- Legal and ethical considerations in NR: Use various documents and resources to analyze legal and ethical considerations in NR.</p> <p>NCO 6.0- Communication: Use communication skills to effectively transfer and exchange NR information.</p> <p>NR1 5.0- Legal and ethical considerations in NR production: Employ various documents and resources to identify legal and ethical considerations applicable in NR production.</p> <p>NR1 6.0- Communication in NR Production: Interpret, exchange, and transfer information to support NR production.</p>	<p>Student must research on various subtopics that may go under the theme topic for the school year (listed in the Hawaii FFA CDE Handbook).</p> <p>Student is given 30 minutes to write and gather their thoughts and will orally present a 3-5 minute speech.</p> <p>Through their research, the student in their oral speech can make suggestions or note considerations/changes that need to be made.</p> <p>Student must understand their given topic, analyze their information, and orally present it in an organized and as accurate as possible, as well as be able to respond to questions asked by the panel of judges.</p>
<p><b>Job Interview</b></p> <ul style="list-style-type: none"> <li>- Items that must be submitted prior to event:           <ul style="list-style-type: none"> <li>o Cover letter</li> <li>o Resume</li> </ul> </li> <li>- On site           <ul style="list-style-type: none"> <li>o Complete a standard job application</li> <li>o Personal interview:               <ul style="list-style-type: none"> <li>▪ Panel of judges</li> <li>▪ 20 min</li> </ul> </li> </ul> </li> </ul>	<p>NCO 2.0- Careers in Natural Resources: Evaluate personal interests, strengths and compatibility</p> <p>NR1 7.0- Careers in Natural Resources Production: Evaluate personal interests, strengths and compatibility with various careers in NR production.</p>	<p>Student chooses a career and creates a resume and cover letter fitted in successful placement of that job.</p> <p>Student researches the company and career they chose in order to be better prepared for their personal interview.</p>



**APPENDIX A: Hawaii FFA CDE State Standard Justification**

<b>Career Development Event (CDE)</b>	<b>Standard Used</b>	<b>Justification</b>
<p><b>Ornamental Plant Identification</b></p> <ul style="list-style-type: none"> <li>- Identify 100 ornamental plants</li> <li>- Correctly recognize both common and scientific names</li> <li>- Pronounce common and scientific names of plants</li> <li>- Members are scored individually and their scores are then combined for an overall score</li> <li>- CDE chairperson will select number of plants to be used at district/state event. Plants may be duplicated</li> <li>- CDE chairperson will provide correct answer key to judge</li> <li>- State competition the state advisor shall determine which plants will be brought to the state CDE from each district.</li> <li>- Advisors not having a chapter entered in the state plant ID CDE will select plants.</li> <li>- Time limit is 60 minutes</li> </ul> <p><i>Winners are based on TEAM scores</i></p>	<p>NR1 1.0- Analyze NR systems and their interactions to balance production and sustainability</p>	<p>Students learn the plant's morphology through maintenance of the specimens or knowledge of the environment to locate the plant</p>
<p><b>Parliamentary Procedure Demonstration</b></p> <ul style="list-style-type: none"> <li>- State advisor selects subject/motion for CDE</li> <li>- State advisor will mail sealed envelope to district CDE chairperson one week prior to CDE</li> <li>- Each team will be given the same subject</li> <li>- Teams will draw lots for order of appearance</li> <li>- The district CDE chairperson will give sealed envelope to the chairperson of the</li> </ul>	<p>NCO 5.1- Develop solutions or interventions using information and data from inquiry or investigations in order to mitigate issues or problems in NR.  NR1 5.0- Legal and ethical considerations in NR production: Employ various documents and resources to identify legal and ethical considerations applicable in NR production.</p>	<p>Team is given a topic (motion) related to FFA/Agriculture Education and must debate the best solution to satisfy all parties of the team.  Team debate using Robert's Rules of Order to execute the demonstration successfully.</p>

APPENDIX A: Hawaii FFA CDE State Standard Justification

Career Development Event (CDE)	Standard Used	Justification
<p><b>Parliamentary Procedure Demonstration (con't)</b></p> <ul style="list-style-type: none"> <li>- team</li> <li>- Time begins when subject is present to chairperson</li> <li>- Participating teams shall be isolated when not performing.</li> <li>- Demonstration not exceed 15 minutes</li> <li>- Previous state winners will not participate in district or state parl'i pro. CDE</li> <li>- Judges will ask identical questions will be ask to each team.</li> </ul> <p><i>Winners are based on TEAM scores</i></p>		
<p><b>Prepared Public Speaking</b></p> <p><i>State:</i></p> <ul style="list-style-type: none"> <li>- Chapter advisor to furnish 4 double-spaced typewritten copies of the script to district CDE/state advisors</li> <li>- Copies must be stamped 15 days prior to event</li> <li>- Shall use microphone</li> <li>- Wear official FFA dress</li> <li>- Participant shall be seated on stage with the CDE chairperson</li> <li>- Certification for participant will be the same for Hawaii, Western Region and National Public Speaking CDE's</li> </ul> <p><i>National:</i></p> <ul style="list-style-type: none"> <li>- 15 scripts must be presented by Aug. 15</li> <li>- Signed statement of originality on the certification form provided by stat association</li> <li>- Complete and accurate</li> </ul>	<p>NCO 4.0- Legal and ethical considerations in NR: Use various documents and resources to analyze legal and ethical considerations in NR.</p> <p>NCO 6.0- Communication: Use communication skills to effectively transfer and exchange NR information.</p> <p>NR1 5.0- Legal and ethical considerations in NR production: Employ various documents and resources to identify legal and ethical considerations applicable in NR production.</p> <p>NR1 6.0- Communication in NR Production: Interpret, exchange, and transfer information to support NR production.</p>	<p>Student must research on various subtopics that may go under the theme topic for the school year (listed in the Hawaii FFA CDE Handbook).</p> <p>Student will research a topic, write a speech, and orally present in 5-7 minutes on the topic they researched.</p> <p>Through their research, the student in their oral speech can make suggestions or note considerations/changes that need to be made.</p> <p>Student must understand their given topic, analyze their information, and orally present it in an organized and as accurate as possible, as well as be able to respond to questions asked by the panel of judges.</p>

**APPENDIX A: Hawaii FFA CDE State Standard Justification**

Career Development Event (CDE)	Standard Used	Justification
<p>bibliography/reference list following APA</p> <ul style="list-style-type: none"> <li>- Max 8 min. speech</li> <li>- 5 min for questions</li> </ul> <p><b>Vegetable Judging</b></p> <ul style="list-style-type: none"> <li>- Each member of team will be scored individually with their combined score being the overall</li> <li>- Each participant will judge 20 tomatoes and 20 cucumbers</li> <li>- Each grading will be: A, B or Off grade or #1, #2 or #3</li> <li>- Participants will have 1 minute at each station and move on signal to the next station</li> <li>- No one will touch the vegetables</li> <li>- Ties will be broke by pre-selected specimens by the CDE chairperson and will continue down the list (of the 10 most difficult) until the tie is broken</li> </ul> <p><i>Winners are based on TEAM scores</i></p>	<p>NR1 2.2- Implement management plans to produce, harvest and process NR products and commodities.</p>	<p>Teachers and/or Farmer pre-determine the class of each commodity. Students must successfully categorize tomatoes and cucumbers in class A, B, or OG (off grade).</p>